

REQUIREMENT FOR PROVISION OF PROFESSIONAL SERVICES

ENGINEERING SERVICES

REPUBLIC OF THE UNION OF MYANMAR

Questionnaire on the Requirements for Provision of Professional Services

Services Sub-Sector: Engineering

Country Name: Myanmar

Notes:

- Where there are different requirements/regulations/procedures for locals and foreigners please specify in your responses.
- Briefly please define the main terms and acronyms used in your responses to the questionnaire (if applicable)

I Regulation and Organization of this Professional Services

1. Please describe in general the structure and organization of this sub-sector and how it is being regulated in your country. This could include:

- The range of the activities regularly practiced by the professionals in this sub-sector in your country. Please indicate which of these activities that are NOT regulated in your country, if any.
- Explanation of whether this sub-sector is regulated by law, self-regulated by a professional body, or a combination of both, whether the regulation is centralized or decentralized; etc.
- List of concerned professional bodies and/or ministries/government agencies, the functions of each of them, and how they interact in regulating this sub-sector.

2. Please list down the relevant legislations/rules and regulations regulating this sub-sector in your country.

A: Engineering services in Myanmar are regulated by the Ministry of Construction, Ministry of Border Affairs and Development Committees of Cities.

The Myanmar Board of Engineers (MBE), authorized by the Myanmar Professional Regulatory Authority (PRA), a statutory body under the Ministry of Construction, is undertaking the registration and licensing procedures for the engineering services. Myanmar has already submitted the Registration of Engineers Regulations 2012 at the 15th ACPECC Meeting. Foreign Engineers who want to provide Engineering Services are also required to comply with other laws and regulations which generally apply to all foreigners who work in Myanmar. These are Immigration Law, Labor Law and Financial Regulations.

II Qualification Requirements

3. What are the qualification requirements for individual practitioners in your country in terms of

- professional education (e.g. whether shall be university/higher education degree, post-graduate education etc)
- professional examination/assessment
- work experience
- practice and training
- language skills

A: Engineers must have basic engineering education (Institutes and Universities) recognized by the Myanmar National Education Committee or MBE. Engineers must also be registered with the MBE. They should also comply with:

- **professional examination/assessment**
- **work experience**
- **practice and training**
- **language skills**

4. Please specify the number of years/months required for each of the above, as well as the availability of alternative routes (e.g. degree route and non-degree route) to achieve the qualifications required. If different qualification requirements exist for different activities or types of work, please specify.

A: Subject to the individual approved Institutes a graduate engineer is required to have seven years of practical experiences: (two years of general training and five years of professional career development and training.)

5. Are there any other qualification requirements apart from those set out in Q. 3 above (e.g. minimum age, registration with a professional body, restriction on the scope of practice, place of origin/citizenship/residency requirements)? Please specify.

A: Temporary Engineer (Non Citizen of Myanmar) must be registered with Professional Bodies of his/her home country. Registration will be based on project to project basis.

6. Who conducts/supervises the professional examination/assessment?

A: Professional Assessment Examination (PAE) will be conducted by examiners appointed by MBE.

7. Are the professional examinations/assessments conducted at regular intervals? Please specify the frequency, fees charged, and differences in practice adopted by individual provinces/states.

A: PAE conducted three times per year.

III Qualification Procedures

8. What are the procedures involved in order to qualify as a professional in this sub-sector, including the approving authorities involve, their respective requirements, the fees charged and the timelines that need to be observed? How long does it normally take to complete the procedures?

A

- Application form (Form A01) to be submitted to MBE,**
- Obtained at least 5 years practical experience,**
- Have sat for FE and PAE examinations,**
- Registration as Professional MMK 75,000 and annual renewal fees of MMK 50,000.**

IV Recognition Arrangements

9. Are there any existing mechanisms (e.g. automatic recognition or mutual recognition arrangements at government level or between professional bodies) to take account of qualifications, experience, expertise, license etc. acquired or

obtained by foreign professionals in another country? Please explain the mechanism and specific requirements.

A: Nil

10. Please give a brief explanation of foreign reciprocity provisions/requirements for granting registration to professionals from foreign countries, if any.

A: Nil

V. Licensing Requirements

(a) For Individuals

11. Apart from the qualification requirements mentioned above, what are the licensing requirements for individuals in your country, for example:

- membership in a professional body
- registration with the relevant ministry or any other institution
- absence of criminal record
- taking of an oath
- minimum and/or maximum age
- subscription to a professional indemnity insurance (including any minimum specification)
- place of origin/citizenship/residency requirement
- continuing professional development (CPD)
- others (please specify)

If different licensing requirements exist for different activities, please specify.

A: An applicant for registration as a professional engineer should possess good conduct and reputation, and for this he is required to submit to the Board certificates of good conduct from 2 referees. There is no restriction based on age, citizenship or residency status.

(b) For Firms (including Regulations Governing Establishment)

12. Are professional firms regulated? If yes, are there any specific licensing requirements, for example:

- legal form in which one can establish (e.g. partnership, incorporation, other)
- minimum capital
- minimum/maximum number of partners
- qualifications of individual partners
- membership in a professional body
- incorporation or registration with the relevant ministry of any other institution
- requirements regarding natural persons carrying out professional services on behalf of the firm, including any restrictions on foreign firms employing local professionals
- requirements regarding ownership (voting rights) of the firm, including place of origin/citizenship/residency requirements of board of directors and restrictions on partnership with local firms.
- requirements regarding ownership (voting rights) of the firm, including place of origin/citizenship/residency requirements of board of directors, minimum number/percentage of local directors, managers etc.
- others (please specify)

A: Firms must be registered with the Myanmar Board of Engineers according to the MBE regulations and majority of the personnel of the firm shall be registered professional engineers and allied professionals.

13. Is the use of international or foreign firms names restricted? Please specify.

A: Nil

VI. Licensing Procedures (For Both Individuals and Firms)

14. What are the procedures required for application for license and/or renewal of license, including the authorities involved, their respective requirements (including documentation), and fees charged? How long does it normally take to obtain or renew a license? Please specify in case of differences between individuals and firms.

A: Application to be submitted according to the MBE regulations.

VII. Regulations Governing Entry and Temporary Stay of Natural Persons for the Purpose of Supplying the Professional Services

15. Is the entry and stay of professionals subject to labor market tests or any other restrictions? Please specify.

A: Subject to domestic regulations.

VIII Professional Ethics

16. What activities/disciplines are subject to professional ethical codes? Please specify the main policy objectives of these codes.

A: All disciplines under the Engineering Services are subject to corresponding professional ethical codes.

17. Which body or institution develops this code and monitors its implementation? What are the consequences in case of breach of the ethical code by a professional or a firm?

A: MBE with the authorization of the PRA, Ministry of Construction, will develop this code and monitor its implementation. It shall also appoint an Investigation Committee to investigate the breach of the ethical code by a professional or a firm.

IX. Appeal Mechanisms and Dispute Resolution Procedures

18. Do individuals or firms have the right to appeal if their application is rejected or their license withdrawn?

A: Appeal can be made to the PRA, Ministry of Construction through MBE.

19. What body or institution is responsible for the resolution of disputes?

A: A Dispute Investigating and Settlement Committee will be appointed by the MBE.

20. Please provide a summary of the mechanism/procedures and a list of relevant legislation/regulations.

A: As per 17, 18 and 19.

X. Additional Information

21. Is it possible to obtain further or updated information on the regulatory regimes of the professional services concerned through web-sites, journals, or brochures? What sort of information is included? Please give details.

A: Website: www.mes.org.mm (PRA) – Temporary

22. Please provide contact details (name, address, fax, telephone, email address, etc.) of the persons who can provide further information/clarification on this sub-sector in your country.

**A: Chairman,
Myanmar Board of Engineers,
Ministry of Construction,
No. 60, Shwe Dagon Pagoda Road,
Dagon Township,
Yangon, Myanmar.
E-mail-myanmarpra.mbe@gmail.com**

REGISTRATION OF ENGINEERS REGULATIONS 2012

MYANMAR BOARD OF ENGINEERS

REGISTRATION OF ENGINEERS REGULATIONS 2012

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ARRANGEMENT OF REGULATIONS

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- 29. Restrictions on making payments or placing contracts.
- 30. A registered Engineer is not to intervene or to take over the work of another.
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SCHEDULE I

SCHEDULE II

REGISTRATION OF ENGINEERS REGULATIONS

2012

In exercise of the powers conferred by notification (18/2012) issued by the Ministry of Construction, dated the 7th of February 2012, approved by the Union Minister, Ministry of Construction, the Government of the Republic of the Union of Myanmar, the Board makes the following regulations:

PART I

PRELIMINARY

1. (1) These regulations may be cited as the **Registration of Engineers Regulations 2012**.
(2) These Regulations come into operation on 1st March 2012.
2. In these Regulations, unless the context otherwise requires -
"Board" means the Myanmar Board of Engineers established by notification (18/2012);
"Chairman" means the Chairman of the Board;
"Registrar" means the Registrar of Engineers appointed under section 2(F) of the notification (18/2012);
"Secretary" means the Secretary of the Board appointed by the notifications (18/2012).

PART II

ADMINISTRATION

3. (1) The Secretary shall convene a meeting of the Board whenever requested to do so by the Chairman or in writing by not less than five members of the Board.
(2) The Secretary shall consult the Chairman on any business other than of a routine nature requiring attention before each meeting of the Board.
4. (1) Not less than fourteen day's notice in writing shall be given specifying the place, date and time of a meeting and the business to be conducted in such meeting.
(2) The accidental omission to give notice of a meeting under this regulation to one or more members of the Board or the non-receipt thereof shall not in any manner affect the validity of or prejudice anything done or agreed to at such meeting, but a successful meeting should have the minimum attendance of 50% of the Board members.

5. A resolution shall be proposed and seconded before being put to the vote. Voting shall be by show of hands or by secret ballot as may be decided by the Chairman or the member presiding. A declaration by the Chairman or the member presiding that a resolution has been carried by a particular majority shall be conclusive, and an entry to that effect in the minutes of the meeting shall be conclusive evidence thereof without proof of the number or proportion of votes recorded in favor of or against such resolution.
6. Votes shall only be given by members present and voting.
7. Minutes of every meeting shall be kept by the Secretary and such minutes if purporting to be signed by the Chairman or the member presiding of the next succeeding meeting shall be conclusive evidence of the facts stated therein.
8.
 - (1) The Board may from time to time by resolution appoint committees from amongst its members or persons whom the Board considers suitable; and the Board may by resolution at any time dissolve any committee so appointed.
 - (2) A committee appointed under sub-regulation (1) may invite any person to attend its meeting and to take part in its deliberation but such person shall have no vote.
 - (3) The Registrar and the Secretary shall be *ex-officio* members of all committees.
9.
 - (1) The Board may appoint a person to act as Administrative Officer/ Registrar.
 - (2) The Secretary shall keep the minutes of all meetings of the Board and its committees and shall send notices of meetings and perform such other functions as may be determined by the Board.
 - (3) The Secretary shall receive and be responsible for all monies payable to the Board and shall present —
 - (a) at each meeting of the Board a statement of account showing receipts and expenditure as on the last day of the month preceding the month of the meeting; and
 - (b) not later than 30th June in each year the audited accounts for the preceding financial year.
10. All payments received shall be deposited to the credit of the account of the Board with a bank approved by the Board, provided that the Secretary may keep as petty cash a sum not exceeding 300,000 MMK.
11. All cheques on the bank account of the Board shall, unless and until otherwise from time to time resolved by the Board, be signed by the Chairman or in his absence by a member appointed for that purpose by the Board and two other members of the Board.
12.
 - (1) The Board shall cause to be kept and maintained proper accounts and records relating to -
 - (a) the assets and liabilities of the Board;

- (b) the sums of money received and expended by or under the authority of the Board.
- (2) The books of accounts and records shall be kept in the custody of the Secretary or the Senior Accountant or the Treasurer at such place as the Board may determine.
- 13. (1) The Chairman, the Registrar and the Secretary may be paid from the funds of the Board such remuneration as the Board may determine from time to time.
- (2) There may be paid to members of the Board and members of committees such allowances for attending meetings of the Board or the committee thereof, such reasonable travelling expenses and subsistence allowances for being away from their place of residence for performing the duties of the Board.
- 14. The accounts of the Board shall at least once every year be audited.
- 15. The financial year of the Board shall end on 31th March.

PART III

REGISTRATION OF REGISTERED ENGINEERS

- 16. Every person desirous of being registered as a registered Engineer under the regulation shall make an application to the Board in the form as specified in Schedule I.
- 17. Every application for registration shall be decided upon by the Board within 4 months from the date of receipt of such application.
- 18. (1) Every application for registration as a Graduate Engineer shall be accompanied with a processing fee as specified in Schedule II, which is not refundable, and the fee must be in the form of money order, bank draft, cheque or any other form as determined by the Board, made payable to the Board.
- (2) Subject to sub regulation (2A), every application for registration as a registered Engineer, other than as a Graduate Engineer, shall be accompanied with —
 - (a) a processing fee as specified in Schedule II, which is not refundable; and
 - (b) a registration fee as specified in Schedule II, which shall be refunded to the applicant who is unsuccessful in his application and the fees must be in the form of money order, bank draft, cheque or any other form as determined by the Board, made payable to the Board.
- (2A) A Graduate Engineer shall submit an application for registration as a Professional Engineer within one year from the date he is informed by the Board that he has passed the Professional Assessment Examination.

19. (1) A registered engineer shall be issued with a certificate of registration duly signed by the Chairman and the Registrar and sealed with the common seal of the Board.
- (2) A certificate of registration issued to a registered Engineer shall be in the form as specified in Schedule I.
20. (1) A registered Engineer, other than a Graduate Engineer, desirous of renewing his registration shall -
- (a) submit to the Board -
- (i) an application for renewal of registration in the form as specified in Schedule I on or before the date as specified in Schedule II; and
- (ii) a renewal-fee as specified in Schedule II in the form of money order, bank draft, cheque or any other form as determined by the Board, made payable to the Board; and
- (c) satisfy such conditions as determined by the Board.
- (2) Where the application for renewal of registration under sub-regulation (1) is approved by the Board, the Board shall issue to the registered Engineer mentioned in that sub-regulation a certificate of registration in the form as specified in Schedule I.
21. Any registered Engineer, other than a Graduate Engineer whose name has been removed from the Register for failure to renew his registration shall, when notifying the Registrar of his desire to be reinstated pay a reinstatement fee as specified in Schedule II.
22. (1) The practical experience that a Graduate Engineer is required to apply for registration as a Professional Engineer shall be carried out to the satisfaction of the Board, for a period of at least seven years, and shall include the following:
- (a) the Graduate Engineer must undergo -
- (i) at least two years of general training that will provide a sound basis for professional development; and
- (ii) at least five years of professional career development and training providing wide exposure to the various managerial and technical expertise in engineering practice,

where at least one year of the training must be obtained in Myanmar under the supervision of a Professional Engineer in the same branch of engineering as that practised by the Graduate Engineer, although Professional Engineers in other related branches of engineering may be accepted with the prior approval of the Board; and

- (b) the Graduate Engineer must have satisfactory attendance in courses and professional development programmes determined by the Board, and conducted by the Board or institutions approved or accredited by the Board.

- (2) Notwithstanding sub-regulation (1), if the Board is satisfied for sufficient cause or reason, the Board may in any particular case exempt, either wholly or partially, or enhance the requirement as to the practical experience required to be obtained in Myanmar or the requirement as to the supervision by a Professional Engineer in Myanmar.
- (3) The Board will also take into consideration for graduate senior engineers with 10-20 years of practical working experiences in either Government Organizations or Consulting / Construction Firms in Myanmar to be accepted as registered PE after fulfillment of PDP, CPD and Professional Assessment Requirements by MBE.
- (4) A Graduate Engineer applying for registration as a Professional Engineer shall submit with his application proof in writing of his practical experience. Such submission shall include details and description of the practical experience and a statement by the supervisory Professional Engineer under sub-regulation (1) in the case of experience obtained in Myanmar or by an engineer acceptable to the Board in the case of experience obtained outside Myanmar, that the Graduate Engineer has satisfactorily completed his practical experience.

Part IIIA

INVESTIGATION COMMITTEE

- 22A** (1) Any person who seeks to make a complaint against a registered Engineer or an Engineering Consultancy Practice which renders the exercise of the powers of the Board expedient, shall make the complaint in writing to the Registrar, who shall then refer that complaint to the Board.
- (2) Where the Board has received a complaint in pursuance of sub-regulation (1) and it is satisfied that there may be sufficient grounds for the complaint, it shall appoint an Investigating Committee to investigate the complaint.
- 22B** (1) Prior to the commencement of investigations by the Investigating Committee, the Registrar shall forward a notice by registered post to the registered Engineer or Engineering Consultancy Practice at his or its last known address, which shall -
 - (a) state the complaint against the registered Engineer or Engineering Consultancy Practice;
 - (b) require the registered Engineer or Engineering Consultancy Practice to provide a written explanation regarding the complaint within such period as specified in the notice, but such period shall not be less than fourteen days from the date of the notice; and
 - (c) request the registered Engineer or Engineering Consultancy Practice to attend and give evidence before the Investigating Committee, where required to do so.

- (2) The Investigating Committee shall, after the period as specified in paragraph (1)(b), commence the investigation of the complaint and shall give the registered Engineer or Engineering Consultancy Practice reasonable opportunity to be heard, where due consideration shall be given to any explanation that may be given by the registered Engineer or Engineering Consultancy Practice.
- (3) The Investigating Committee shall upon completion of its investigation of the complaint, submit a report together with its recommendations, if any, to the Board for its consideration.
- (4) Subject to the provisions of these Regulations, the Investigating Committee may regulate its own procedures in such manner as it deems fit.

22C (1) Upon receipt of a report from the Investigating Committee and its recommendations, if any, the Board shall, where it is satisfied that there are grounds for the complaint against the registered Engineer or Engineering Consultancy Practice –

- (a) cause a charge containing the facts of the complaint alleged to have been committed by the registered Engineer or Engineering Consultancy Practice to be forwarded by registered post to him or it at his or its last known address;
 - (b) request the Engineering Consultancy Practice or registered Engineer to attend the hearing to be convened by the Board and
 - (c) inform the Engineering Consultancy Practice or registered Engineer that in compliance with an opportunity to be heard shall be given to it or him, where -
 - (i) in the case of the Engineering Consultancy Practice, it may be heard by a representative appointed in writing or by counsel;
 - (ii) in the case of the sole proprietor, or the partner, director, shareholder or employee of the Engineering Consultancy Practice, he may be heard either personally or by counsel; or
 - (iii) in the case of the registered Engineer, he may be heard either personally or by a person appointed by him.
- (2) Where the registered Engineer or Engineering Consultancy Practice, without reasonable excuse, fails to attend the hearing convened by the Board, the Board may proceed to hear the case notwithstanding the absence of the registered Engineer or Engineering Consultancy Practice, if the Board is satisfied that the provisions in sub-regulation (1) have been complied with.

PART IV

CODE OF PROFESSIONAL CONDUCT

- 23.** Every registered Engineer shall at all times uphold the dignity, high standing and reputation of his profession.
- 24.** A registered Engineer in his responsibility to his employer, client or the profession shall have full regard to the public interest.
- 25.** (1) A registered Engineer shall discharge his duties to his employer or client as the case may be with complete fidelity.
- (2) Except with the permission of his employer, a registered Engineer shall not accept any remuneration for services rendered other than from his employer.
- 26.** A registered Engineer shall not maliciously injure or attempt to maliciously injure whether directly or indirectly, the professional reputation, prospects or business of another registered Engineer.
- 27.** A registered Engineer shall not -
- (a) canvass or solicit professional employment;
 - (b) offer to make by way of commission or any other payment for the introduction of his professional employment;
 - (c) except as permitted by the Board, advertise in any manner or form in connection with his profession; or
 - (d) provide professional engineering services to any person, unless the scope of such services are clearly defined in a written agreement between both parties.
- 28.** A registered Engineer in an Engineering Consultancy Practice shall not practise engineering with any person whose registration has been cancelled.
- 29.** A registered Engineer in an Engineering Consultancy Practice shall not be a medium of payment made on his client's behalf unless he is so requested by his client nor shall he, in connection with work on which he is employed, place contracts or orders except with the authority of and on behalf of his client.
- 30.** A registered Engineer shall not directly or indirectly
- (a) supplant or attempt to supplant another registered Engineer;
 - (b) intervene or attempt to intervene in or in connection with engineering work of any kind which to his knowledge has already been entrusted to another registered Engineer; or
 - (c) take over any work of that other registered Engineer acting for the same client unless he has -

- (i) obtained the consent of that other registered Engineer;
 - (ii) been formally notified by the client that the services of that other registered Engineer have been terminated in accordance with the provisions of any contract for professional engineering services entered into between that other registered Engineer and the client, provided always that in the case of dispute over non-payment of fees or quantum of any outstanding fees under the contract, the client may request the Board to be the stakeholder.
- 31. (1) Except with the prior approval of the Board, a registered Engineer in an Engineering Consultancy Practice shall not be a director or executive of or substantial shareholder in or agent for any contracting or manufacturing company or firm or business related to building or engineering.
- (2) If such approval is given, such registered Engineer shall not undertake any contract work wherein he is engaged to provide professional engineering services in such project unless it is in respect of a "design and build" project.
- 32. Every registered Engineer while acting in his professional capacity shall disclose in writing to his client of the fact if he is a director or member of or substantial shareholder in or agent for any contracting or manufacturing company or firm or business or has any financial interest in any such company or firm or business, with which he deals on behalf of his client.

PART V

REGISTRATION OF ENGINEERING CONSULTANCY PRACTICE

- 33. (1) A sole proprietorship, partnership or body corporate desirous of being registered as an Engineering Consultancy Practice shall submit an application to the Board in the form as specified in Schedule I.
- (2) Every application for registration as an Engineering Consultancy Practice shall be accompanied with —
 - (a) a processing fee as specified in Schedule II, which is not refundable; and
 - (b) a registration fee as specified in Schedule II, which shall be refunded to the applicant who is unsuccessful in its application,

and the fees must be in the form of money order, bank draft, cheque or any other form as determined by the Board, made payable to the Board.

- 34. When the application made under regulation 33 is approved by the Board, the Board shall issue a certificate of registration to the applicant in the form as specified in Schedule I.

- 35.** (1) An Engineering Consultancy Practice desirous of renewing its registration shall -
- (a) submit to the Board —
 - (i) an application for renewal of registration in the form as specified in Schedule I on or before the date as specified in Schedule II; and
 - (ii) a renewal fee as specified in Schedule II in the form of money order, bank draft, cheque or any other form as determined by the Board, made payable to the Board; and
 - (b) satisfy such conditions as determined by the Board.
- (2) Where the application for renewal of registration under sub-regulation (1) is approved by the Board, the Board shall issue to the Engineering Consultancy Practice a certificate of registration in the form as specified in Schedule I.
- (3) Any Engineering Consultancy Practice whose name has been removed from the Register for failure to renew its registration shall, when notifying the Registrar of its desire to be reinstated pay a reinstatement fee as specified in Schedule II.

PART VI

PROFESSIONAL ASSESSMENT EXAMINATION

- 36.** Every Graduate Engineer having the practical experience as mentioned in regulation 22 and desirous of sitting for the Professional Assessment Examination for the purpose of applying to be registered as a Professional Engineer shall submit to the Board his application in the form as specified in Schedule I and accompanied by a fee of 12,500 MMK in the form of money order, bank draft, cheque or any other form as determined by the Board, made payable to the Board.
- 37.** The Professional Assessment Examination that a Graduate Engineer has to pass in order to be entitled to be registered as a Professional Engineer shall consist of -
- (a) a professional interview conducted by not less than two examiners appointed by the Board;
 - (b) a written paper on any relevant subject related to the practical experience which he has obtained;
 - (c) a written paper on his understanding of the Code of Professional Conduct; and
 - (d) any other examination, written or otherwise, to be determined by the Board.

SCHEDULE I

FORM A

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 16)

APPLICATION FOR REGISTRATION AS A GRADUATE ENGINEER
(To be completed by the Applicant in BLOCK LETTERS)

Name:

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Sex: Date of Birth:

Place of Birth:

Citizenship: Race:

Identity Card/Passport No.:

Place and Date of Issue:

Regular Business Address:

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Tel. No.: Fax No.:

Postal Address (if different from above):

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E-mail:

Academic Qualifications:

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Professional Qualifications/Training, if any:

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PENALTY

"Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding 2,500,000 MMK in the case of an individual, or 12,500,000 MMK in the case of a sole proprietorship, partnership or body corporate or actions taken according to the MBE regulation.

DECLARATION TO BE SIGNED BY THE APPLICANT

To:
The Registrar,
Myanmar Board of Engineers

I, the undersigned, apply for registration as a Graduate Engineer and declare as follows:

I agree to abide by the Registration of Engineers Regulations 2012, including the Code of Professional Conduct.

Date:
.....
(Signature of Applicant)

Note:

- * The Applicant must submit copies of testimonials, certificates and other relevant documents certified by a Professional Engineer.
- * The application shall be accompanied with a processing fee for the amount of 12,500 MMK in *money order/bank draft/cheque made payable to the Myanmar Board of Engineers.

**delete whichever is not applicable*

For Office Use Only

Date Received:

Date Circulated to Board Members:

Decision of Board:

Approved:

Refused:

Deferred:

Reasons:

Date Applicant Notified:

Entered in Register:

Serial No.:

Date Certificate of Registration Issued:

FORM B1

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 16)

APPLICATION FOR REGISTRATION AS A PROFESSIONAL ENGINEER
(To be completed by the Applicant in BLOCK LETTERS)

Name:

Graduate Engineer Registration No.:

Sex: Date of Birth:

Place of Birth:

Citizenship: Race:

Identity Card/Passport No.:

Place and Date of Issue:

Regular Business Address:

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Tel. No.: Fax No.:

Postal Address (*if different from above*):

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E-mail:

Academic Qualifications:

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Professional Qualifications/Training:

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PENALTY

"Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding 2,500,000 MMK in the case of an individual, or 12,500,000 MMK in the case of a sole proprietorship, partnership or body corporate or actions taken according to the MBE regulation.

DECLARATION TO BE SIGNED BY THE APPLICANT

To:
The Registrar,
Myanmar Board of Engineers

I, the undersigned, apply for registration as a Professional Engineer and declare as follows:

I -

- (a) am a Graduate Engineer;
- (b) have undergone the prescribed practical experience;
- (c) have passed the Professional Assessment Examination conducted by the Board; and
- (d) have complied with all the requirements of the Board.

I agree to abide by the Registration of Engineers Regulations 2012, including the Code of Professional Conduct.

Date:

.....
(Signature of Applicant)

Note:

- * The Applicant must submit copies of testimonials, certificates and other relevant documents certified by the Professional Engineer who supervised the training undertaken by the Graduate Engineer, as proof of the prescribed practical experience undertaken by him.
- * The application shall be accompanied with a processing fee for the amount of 12,500 MMK and a registration fee for the amount of 75,000 MMK in *money order/bank draft/cheque made payable to the Myanmar Board of Engineers.

**delete whichever is not applicable*

For Office Use Only

Date Received:

Date Circulated to Board Members:

Decision of Board:

Approved:

Refused:

Deferred:

Reasons:

Date Applicant Notified:

Date Registration Fee Received:

Receipt No.:

Sent on:

Entered in Register:

Registration No.:

Date Certificate of Registration Issued:

FORM B2

REGISTRATION OF ENGINEERS REGULATIONS 2012 (Regulation 16)

APPLICATION FOR REGISTRATION AS A TEMPORARY ENGINEER (To be completed by the Applicant in BLOCK LETTERS)

1. PERSONAL DETAILS

Name:

Sex: Citizenship:

Date of Birth: Place of Birth:

Passport No.: Expiry Date:

Place and Date of Issue:

Postal Address:

Tel. No.: Fax No.:

E-mail:

2. ACADEMIC QUALIFICATIONS

(Please attach certified copies of certificates, documents etc.. Where space provided is insufficient, please attach annexed sheet.)

<i>Degree</i>	<i>University/College</i>	<i>Year of Award</i>
.....		
.....		
.....		

3. MEMBERSHIP OF *PROFESSIONAL BODIES/INSTITUTIONS

(Please attach certified copies of certificates, documents etc.. Where space provided is insufficient, please attach annexed sheet.)

.....

.....

.....

4. SPECIAL FIELD OF EXPERTISE AND EXPERIENCE

.....

.....

.....

5. ASSIGNMENT IN MYANMAR

Post to be held:

Name of Company/Government Organization offering assignment:

.....
Description of project:

Duration of assignment from to

(stipulate date)

Other relevant information:

6. LOCAL SPONSOR

Name of Professional Engineer:

Registration No.:

Address:

.....
Tel. No.: Fax No.:

E-mail:

7. DECLARATION TO BE SIGNED BY THE APPLICANT

To:

The Registrar,

Myanmar Board of Engineers

I, the undersigned, apply for registration as a Temporary Engineer and declare as follows:

- (a) the particulars given in this form and the certificates attached are true and correct; and
- (b) upon registration as a Temporary Engineer in Myanmar, I will adhere and abide by all the laws of the country and any amendments made thereto.

Date:

.....
(Signature of Applicant)

8. ENDORSEMENT BY SPONSOR

.....
(Signature of Sponsor)

Name:

Name:

Designation:

Company:

Date:

PENALTY

"Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding

2,500,000 MMK in the case of an individual, or 12,500,000 MMK in the case of a sole proprietorship, partnership or body corporate or actions taken according to the MBE regulation.

Note:

- * The Applicant must submit copies of testimonials, certificates and other relevant documents certified by a Professional Engineer.
- * The application shall be accompanied with a processing fee for the amount of 12,500 MMK and a registration fee for the amount of 75,000 MMK in *money order/bank draft/cheque made payable to the Myanmar Board of Engineers.

**delete whichever is not applicable*

For Office Use Only

Date Received:

Date Circulated to Board Members:

Decision of Board:

Approved:

Refused:

Deferred:

Reasons:

Date Applicant Notified:

Date Registration Fee Received:

Receipt No.:

Sent on:

Entered in Register:

Registration No.:

Date Certificate of Registration Issued:

FORM B3

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 16)

APPLICATION FOR REGISTRATION AS AN ACCREDITED CHECKER
(To be completed by the Applicant in BLOCK LETTERS)

Name:

Professional Engineer Registration No.:

Sex: Date of Birth:

Place of Birth:

Citizenship: Race:

Identity Card/Passport No.:

Place and Date of Issue:

Regular Business Address:

.....

Tel. No.: Fax No.:

Postal Address *(if different from above)*:

.....

E-mail:

Academic Qualifications:

.....

.....

Professional Qualifications/Training, if any:

.....

.....

Experience:

.....

.....

PENALTY

"Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding 2,500,000 MMK in the case of an individual, or 12,500,000 MMK in the case of a sole proprietorship, partnership or body corporate or actions taken according to the MBE regulation.

DECLARATION TO BE SIGNED BY THE APPLICANT

To:
The Registrar,
Myanmar Board of Engineers

I, the undersigned, apply for registration as an Accredited Checker and declare as follows:

I agree to abide by the Registration of Engineers Regulations 2012, including the Code of Professional Conduct.

Date:

.....
(Signature of Applicant)

Note:

- * The Applicant must submit copies of testimonials, certificates and other relevant documents certified by a Professional Engineer.
- * The application shall be accompanied with a processing fee for the amount of 12,500 MMK and a registration fee for the amount of 75,000 MMK in *money order/bank draft/cheque made payable to the Myanmar Board of Engineers.

**delete whichever is not applicable*

For Office Use Only

Date Received:

Date Circulated to Board Members:

Decision of Board:

Approved:

Refused:

Deferred:

Reasons:

Date Applicant Notified:

Entered in Register:

Registration No.:

Date Certificate of Registration Issued:

FORM C

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 19)

Certificate No.:

MYANMAR BOARD OF ENGINEERS

CERTIFICATE OF REGISTRATION AS A GRADUATE ENGINEER

THIS IS TO CERTIFY THAT

Name:

Identity Card No.:

Registration No:

Address:

Branch of Engineering

having complied with the requirements of the Registration of Engineers Regulations 2012 is
registered as a GRADUATE ENGINEER subject to the conditions stipulated below.

Conditions:

.....

.....

.....

.....
Chairman

.....
Registrar

Common Seal:

Date of Issue:

FORM D1

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 19)

Certificate No.:

MYANMAR BOARD OF ENGINEERS

CERTIFICATE OF REGISTRATION AS A PROFESSIONAL ENGINEER

THIS IS TO CERTIFY THAT

Name:

Identity Card No.:

Registration No:

Address:

.....
Branch of Engineering

having complied with the requirements of the Registration of Engineers Regulations 2012
and having paid the registration fee is registered as a PROFESSIONAL ENGINEER in the
branch of engineering specified above subject to the conditions stipulated below.

Conditions:

.....

.....

.....

This certificate of registration shall expire on

.....

Chairman

.....

Registrar

Common Seal:

Date of Issue:

FORM D2

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 19)

Certificate No.:

MYANMAR BOARD OF ENGINEERS

CERTIFICATE OF REGISTRATION AS A TEMPORARY ENGINEER

THIS IS TO CERTIFY THAT

Name:

Passport No.:

Address:

Branch of Engineering

having complied with the requirements of the Registration of Engineers Regulations 2012 and having paid the registration fee is registered as a TEMPORARY ENGINEER in the branch of engineering specified above subject to the conditions stipulated below.

Conditions:

This certificate of registration shall expire on

.....
Chairman

.....
Registrar

Common Seal:

Date of Issue:

FORM D3

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 19)

Certificate No.:

MYANMAR BOARD OF ENGINEERS

CERTIFICATE OF REGISTRATION AS AN ACCREDITED CHECKER

THIS IS TO CERTIFY THAT

Name:

Professional Engineer Registration No.:

Address:

Branch of Engineering

having complied with the requirements of the Registration of Engineers Regulations 2012 and having paid the registration fee is registered as an ACCREDITED CHECKER in the branch of engineering specified above subject to the conditions stipulated below.

Conditions:

This certificate of registration shall expire on

.....
Chairman

.....
Registrar

Common Seal:

Date of Issue:

FORM E

REGISTRATION OF ENGINEERS REGULATIONS 2012 (Regulation 34)

APPLICATION FOR REGISTRATION AS AN ENGINEERING CONSULTANCY PRACTICE (To be completed by the Applicant in BLOCK LETTERS)

Name of *sole proprietorship/partnership/body corporate:

Registered Address:

Tel. No.: Fax No.:

E-mail:

1. DETAILS OF *SOLE PROPRIETOR/PARTNERS IN THE PARTNERSHIP:

(Where space provided is insufficient, please attach annexed sheet.)

Name	Discipline	Professional Registration No.
.....		
.....		
.....		

2. BOARD OF DIRECTORS IN THE BODY CORPORATE:

(Where space provided is insufficient, please attach annexed sheet.)

Name	Discipline	Professional Registration No.
.....		
.....		
.....		

3. LIST OF SHAREHOLDERS IN THE BODY CORPORATE:

(Where space provided is insufficient, please attach annexed sheet.)

Name	Discipline	*Professional Registration No./Identity Card No.	Number of shares held
.....			
.....			
.....			

4. LIST OF SERVICES PROPOSED TO BE OFFERED BY THE *SOLE PROPRIETORSHIP/ PARTNERSHIP/ BODY CORPORATE:

(Where space provided is insufficient, please attach annexed sheet.)

.....

5. INFORMATION OF EMPLOYEES IN THE *SOLE PROPRIETORSHIP/PARTNERSHIP/BODY CORPORATE:

- (i) Number of engineers employed: Graduate Engineers:
Professional Engineers:
Temporary Engineers:
Accredited Checkers:
- (ii) Number of sub-professional staff:
- (iii) Number of clerical staff:
- (iv) Others:

6. DOCUMENTS TO BE ATTACHED WITH THIS APPLICATION FORM:

- (i) Memorandum and Articles of Association certified by the Registrar of Companies;
(ii) Form VI and Form XXVI certified by the Registrar of Companies;
(iii) Statutory Declaration of *sole proprietor/all partners in the partnership/all directors and shareholders in the body corporate;
(iv) Certified copies of certificates of registration;
(v) Processing fee for the amount of 125,000 MMK and registration fee for the amount of 250,000 MMK in *money order/bank draft/cheque made payable to the Myanmar Board of Engineers.

Signature of *sole proprietor/partners in the partnership/directors
in the body corporate

..... (Name)	 (Name)
..... (Name)	 (Name)
..... (Chop/Seal)	 (Date)

PENALTY

"Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding 2,500,000 MMK in the case of an individual, or 12,500,000 MMK in the case of a sole proprietorship, partnership or body corporate or actions taken according to the MBE regulation.

**delete whichever is not applicable*

For Office Use Only

Date Received:

Date Circulated to Board Members:

Decision of Board:

Approved:

Refused:

Deferred:

Reasons:

Date Applicant Notified:

Date Registration Fee Received:

Receipt No.:

Sent on:

Entered in Register:

Registration No.:

Date Certificate of Registration Issued:

FORM F

REGISTRATION OF ENGINEERS REGULATIONS 2012
(Regulation 35)

Registration No.:

MYANMAR BOARD OF ENGINEERS

CERTIFICATE OF REGISTRATION AS AN ENGINEERING
CONSULTANCY PRACTICE

THIS IS TO CERTIFY THAT

Name of *sole proprietorship/partnership/body corporate:

Address:

Branch of Engineering
having complied with the requirements of the Registration of Engineers Regulation 2012 and
having paid the registration fee is registered as an ENGINEERING CONSULTANCY
PRACTICE in the branch of engineering specified above subject to the *conditions and/or
restrictions stipulated below.

*Conditions/restrictions:

This certificate of registration shall expire on

.....
Chairman

.....
Registrar

Common Seal:

Date of Issue:

.....
*delete whichever is not applicable

FORM G

REGISTRATION OF ENGINEERS REGULATIONS 2012 (Regulation 37)

APPLICATION FOR A GRADUATE ENGINEER TO SIT FOR THE PROFESSIONAL ASSESSMENT EXAMINATION (To be completed by the Applicant in BLOCK LETTERS)

Name:

Address:

.....

Tel. No: Fax No.:

E-mail:

Identity Card No.: Date of Birth:

Graduate Engineer Registration No.:

Date of Registration as Graduate Engineer:

Branch of Engineering:

Academic Qualifications:

.....

.....

I have had years of practical experience in engineering and have complied the Registration of Engineers Regulations 2012.

I enclose herewith *money order/bank draft/cheque No. for the amount of, being the examination fee.

Date of previous sitting
(Write NIL if not applicable)0

Date:
(Signature)

PENALTY

"Any person, sole proprietorship, partnership or body corporate who procures or attempts to procure registration or a certificate of registration by knowingly making or producing or causing to be made or produced any false or fraudulent declaration, certificate, application or representation whether in writing or otherwise, shall be guilty of an offence and shall, on conviction, be liable to a fine not exceeding 2,500,000 MMK in the case of an individual, or 12,500,000 MMK in the case of a sole proprietorship, partnership or body corporate or actions taken according to the MBE regulation.

.....

.....

**delete whichever is not applicable*

FORM H

REGISTRATION OF ENGINEERS REGULATIONS 2012 (Regulation 20)

APPLICATION FOR RENEWAL OF REGISTRATION AS A REGISTERED ENGINEER (To be completed by the Applicant in BLOCK LETTERS)

1. Application for renewal of registration for the year _____ of:

* ☐ Professional Engineer

* ☐ Temporary Engineer

* ☐ Accredited Checker

2. Name: _____

3. Identity Card/Passport No.: _____

4. Registration No.: _____

5. Address (if there is any change): _____

6. Tel. No.: _____ 7. Fax No.: _____

8. E-mail: _____

9. Details of payment enclosed:

** Money order/bank draft/cheque No. for the amount of
Kyats.....

(Signature)

Date

**Please [✓] whichever is applicable*

***delete whichever is not applicable*

FORM H1

REGISTRATION OF ENGINEERS REGULATIONS 2012 (Regulation 36)

APPLICATION FOR RENEWAL OF REGISTRATION AS AN ENGINEERING CONSULTANCY PRACTICE

1. Application for renewal of registration for the year..... of:

* ☐ Sole Proprietorship

* ☐ Partnership

* ☐ Body Corporate

2. Name of *sole proprietorship/partnership/body corporate:

3. Registration No.:

4. Address (*if there is any change*):

5. Tel. No.: 6. Fax No.:

7. E-mail:

8. Details of payment enclosed:

** Money order/bank draft/cheque No. for the amount of Kyats
.....

.....
(Signature)

.....
Date

**Please [✓] whichever is applicable*

***delete whichever is not applicable*

SCHEDULE II

REGISTRATION OF ENGINEERS REGULATIONS 2012 (Regulations 18, 20, 21, 34 and 36)

FEEES FOR PROCESSING, REGISTRATION, RENEWAL AND REINSTATEMENT OF REGISTRATION

	<i>Processing Fee</i>	<i>Registration Fee</i>	<i>Renewal Fee</i>	<i>Date of yearly renewal of registration</i>	<i>Reinstatement Fee</i>
Graduate Engineer	12,500 MMK	Not applicable	Not applicable	Not applicable	Not applicable
Professional Engineer	12,500 MMK	75,000 MMK	50,000 MMK	31 January of the year following the year of expiration of registration	125,000 MMK + renewal fee for current year + arrears of yearly renewal fee
Accredited Checker	12,500MMK	75,000 MMK	50,000 MMK	31 January of the year following the year of expiration of registration	125,000 MMK + renewal fee for current year + arrears of yearly renewal fee
Temporary Engineer	125,000 MMK	125,000 MMK	125,000 MMK	31 January of the year following the year of expiration of registration	Not applicable
Engineering Consultancy Practice: * Body Corporate * Partnership * Sole Proprietorship	125,000 MMK	250,000 MMK	250,000 MMK	31 January of the year following the year of expiration of registration	250,000 MMK + renewal fee for current year + arrears of yearly renewal fee